International Statistical Engineering Association (ISEA)
Document Number: E 1.1 Elections Policy
Revision Status: Initial

1. Scope: This policy outlines the assocation's process of holding elections, including nomination and subsequent elections.
2. Responsibilities: The Board of Directors has full responsibility for this policy.
3. Specifications
    3.1.   This policy is intended to be utilized for annual elections of board members.
    3.2.   In accordance with the Bylaws, the slate of candidates is prepared by the Board of Directors, through a Nominating Committee.
        3.2.1.   Given the use of calendar year to conduct business, the Nominating Committee should become active by the fall of the preceeding year, i.e., the year before the candidates would actually serve.
        3.2.2.   The Nominating Committee will seek input on potential candidates both from the current Board, and also from the membership. Such input on may be solicited and received through a variety of media, including email.
        3.2.3.   In most years, the Nominating Committee will need to supply candidates for either the Secretary or Treasurer, whichever is moving on to the Vice Chair role, and also two at-large Board members, as these at-large members serve staggered terms.
        3.2.4.   The Nominating Committee may propose one or more individuals for a specific position.
            3.2.4.1.   At least two candidates are required for the two at-large Board members to be elected each year.
        3.2.5.   The Nominating Committee shall submit its slate of candidates to the full Board for approval by 1 November.
        3.2.6.   The Board shall then discuss and vote to approve, or disapprove, the slate of candidates.
            3.2.6.1.   If the slate is not approved, it goes back to the Nominating Committee, which shall revise the slate and resubmit to the Board.
            3.2.6.2.   The board must provide a slate of approved candidates by 15 November.
            3.2.6.3.   If the Nominating Committee and full Board remain at an impasse on November 15, with no approved slate of candidates, then the Chair will select the slate of candidates.
        3.2.7.   Once the slate of candidates is approved by the Board, the elections process moves to the election itself, as discussed below.

3.3. An election on the approved candidates should conclude by mid-December of the preceeding year.

    3.3.1. All members in good standing, as defined by the Board, shall be given the opportunity to vote.

    3.3.2. The Board is free to utilize whatever media it sees as most appropriate for the actual election, although electronic media are recommended.

    3.3.3. When the candidates are presented to the membership, the Board will provide the option of entering write-in candidates for each position to be voted on.

    3.3.4. The election process must begin no later than 1 December.

    3.3.5. The due date for votes is 15 December and must be noted on the communication listing the candidates that goes to the membership.

    3.3.6. The candidate who receives the most votes for a given position by the due date shall be declared the winner.

    3.3.7. The results of the election shall be shared with the membership prior to the end of the year.

Revision History

Date   **Reason**

6/13/2018   New policy.